



Perth Waldorf School

Providing Steiner Education

Notice of Annual General Meeting and Call for Nominations

The Annual General Meeting of
The Perth Waldorf School Association Incorporated
is to be held on Monday, 30th April 2018 at 7:00pm
in the **Williams Hall** at the Perth Waldorf School

AGENDA:

1. Welcome
2. Acknowledgement of Traditional Owners
3. Opening Verse
4. Apologies
5. Confirmation of Minutes of Annual General Meeting held on 29th April 2017 *
6. Reports:
 - a. Chair Report – Kewan Bond.
 - b. Treasurer's Report
 - c. Financial statements of the Association for year ended 31 December 2017 *.
 - d. Auditor's Report *.
 - e. Reports from the sub-committees of the Council - including the College of Teachers.
7. Adoption, or otherwise, of the Auditor's report.
8. Determination of the number of Councillors to be elected and/or appointed at the AGM.
9. Election of Councillors:
 - a. Chairperson;
 - b. Vice-Chairperson;
 - c. Election of Secretary;
 - d. Treasurer; and
 - e. at least two other members of the Council.
- [Note: See further information below. The new Council is invited to gather together briefly at the end of the meeting.]
10. The appointment of two College Councillors pursuant to decisions made by those members of the Association who are also members of the College of Teachers.
11. Appointment of the Auditor for the year ending 31 December 2018.
12. Proposed amendments to the Constitution

[Note: See further information below.]
13. Any other special business brought forward to the AGM by the outgoing Council.
14. Setting the date for the 2019 Annual General Meeting.
15. Closing Verse.
16. Close.

* Copies of these documents will be available at the AGM, at the school office, and on the school website (www.pws.wa.edu.au) one week before the AGM by clicking on School Information, AGM 2018.

CALL FOR NOMINATIONS FOR COUNCIL POSITIONS (ITEM 9 IN THE AGENDA)

The Perth Waldorf School Association Incorporated ("PWS") object is to provide for and conduct the education of children in accordance with the principles, practices and methods indicated by Rudolf Steiner. The Council of PWS is responsible for the governance of the Association, and the management of the business and affairs of the Association. Councillors are made up of the following:

- not less than six (6) and not more than twelve (12) Councillors;
- shall include two (2) College Councillors (appointed by College of Teachers);
- shall include at least four (4) Parent Members; and
- in any event will not include more Teachers (who may be College Councillors, other College Members of Teaching faculty Members) than are equal to one third of the total number of Councillors at any time.

Expectations of councillors

Councillors are expected to:

- be strong supporters of the school and its approach to education;
- be committed to attendance of Council meetings (currently, these meetings are generally held about once per month);
- be prepared to participate on various sub-committees that are set up by the Council from time to time;
- be prepared for each Council meeting by reading the reports for each meeting;
- have an ability to understand issues and a willingness to be involved in the decision-making processes in respect of the role of Council;
- provide a Police Clearance at their own expense; and
- confirm that they have not been declared Bankrupt.

At the Annual General Meeting, all Councillors retire from office at each Annual General Meeting and are eligible for re-election. Members of the Association are invited to nominate Members to serve on Council as Councillors. Councillors do not need to have a long history with the school, or a deep understanding of Anthroposophy.

Elections are then held for the positions of Chairperson, Vice Chairperson, Secretary, Treasurer and at least two other Members of Council (known as "ordinary councillors") are to be elected from amongst the nominated Candidates. Members have the opportunity to elect up to ten (10) Councillors. Any Member of the PWS Association, including parents and teaching staff, can be nominated to serve as a Councillor. If you would like more information about joining council, then please contact the School Office.

The existing Councillors are Kewan Bond, Laila Hinsman, Peter Finlay, Zacharia Leithhead, Mark Phillips, David Rosling, Paul Shanahan and Peter Franklyn.

School management staff often attend and participate in Council meetings when invited, but are not entitled to vote.

A Member cannot be elected to Council without their express consent.

Nominations for the election of a Member to Council must also be seconded by another Member.

Nominations and seconds for the election of a Member to Council may be given by Members who are present at the AGM. A Member may also consent to being a candidate for election at the AGM. However, Members who will not be present at the AGM but who wish to:

- (a) stand as candidates for election at the AGM;
- (b) nominate another Member for election to Council at the AGM; or
- (c) second another Member for election for Council at the AGM,

in absentia, should ensure that a nomination form for the election of that Member to Council has been completed and lodged with the Secretary of the Association before the commencement of the AGM.

Nomination forms are available from the school office and on the school website.

Members who wish to submit a nomination form are requested to submit the completed form to the Secretary by post or email by **4:00 pm on Tuesday 24th April, 2018**

Nomination forms can be emailed to **jray@pws.wa.edu.au** or posted to:

The School Council Secretary
PO Box 1247
BIBRA LAKE WA 6965

and should be clearly marked '**Council nomination**'.

PROPOSED AMENDMENTS TO THE CONSTITUTION (ITEM 12 IN THE AGENDA)

A copy of the proposed amended constitution, which has been 'marked up' to show the proposed amendments to the current constitution, (the "**Proposal**") can be viewed on the school's website at <http://pws.wa.edu.au/index.php/extensions/notice-of-school-agm-2018-at-7pm-monday-30th-april-in-williams-hall>

Copies of the Proposal can also be will also be requested from the School's Office, and will also be available at the AGM. However, Members who are interested in the proposed amendments to the Constitution:

- (a) are requested to give careful consideration to the Proposal in advance of the AGM; and
- (b) are also invited to provide the Council with their comments on the Proposal, by:
 - emailing those comments to Paul Shanahan (a member of Council) at 'pshanahan@claytonutz.com' before the next Council meeting Tuesday 20th March 2018 or by
 - meeting with members of the Council's working group on the Constitution at Seeker's Place at 6:30 pm Tuesday 20th March 2018 which will be immediately before that Council meeting.